



**PROVIDING YOUR BUSINESS with flexible, convenient
and affordable HR solutions.**



I often hear from clients that they are so busy running their business that they don't have time to think about the HR compliance requirements. Their intentions are sincere, they certainly want to prioritize legislative compliance, but it just hasn't happened yet.

The fact is, ensuring that your business is in compliance with employment legislation and health & safety regulations is necessary to protect you and your business from liability.

Peak Performance HR is committed to keeping you up-to-date regarding any changes in legislation and/or new compliance requirements.

Just a reminder (if you have not done so already), the following Health & Safety policies & training should be on your immediate *"to do"* list:

- Accessibility or Ontarians with Disabilities Act (AODA)
- Bill 168: Violence & Harassment (for Managers and/or Employees)
- WHMIS
- General Health & Safety Awareness (for Supervisors and Workers)

Please note that the regulation also requires employers to maintain a record of training, and provide workers and supervisors with proof of completion, on request.

All of these training programs (and more) are available through our website at [Peak Performance HR Online Training](#).

Alternatively, we can customize a training program that better suits your particular needs and specific requirements (such as classroom based training and/or train-the-trainer).

You should also be sure to sign up for the [Ministry of Labour](#) email subscription to ensure that you receive regular updates and information regarding changes to the Ontario Health & Safety Act (OHSA).

For more information and/or to schedule a free HR consultation, **please contact us by phone at 416-822-3471**