Peak Performance
HUMAN RESOURCES CORP.

PROVIDING YOUR BUSINESS with flexible, convenient and affordable HR solutions.

HR Information System - Is It The Right Time For Your Business?

Have you ever considered whether your business is adequately (*and legally*) tracking employee information, attendance, vacation or other important HR metrics? Have you perhaps outgrown your current excel spreadsheet and are now ready to advance into a more robust (yet inexpensive) HRIS "Human Resources Information System"? Thankfully, there are wonderful HR software solutions out there that can help to streamline and automate everything from employee onboarding to time off tracking, payroll, benefits administration, and more.

An HRIS is a computer software that employers use to manage their human resources function within the organization. It has the capability to maintain employment records for all employees, including full time, part time/short term contractors/independent consultants, as well as temporary and/or seasonal help. Furthermore, employers can also use it to collect important data and produce detailed reports regarding the business' staffing, performance management, compensation and other HR activities or trends (such as turnover, headcount costs, etc.)

Although there is no 'magic number' stating exactly when it is the right time to automate the day-to-day HR processes, often businesses of 50+ employees or more would greatly benefit. The manual process of tracking employee information using excel is generally tedious, time consuming and prone to human error. An HR software tool can streamline systems and processes to allow small and mid-sized companies eliminate the manual labor associated with paper-based methods, freeing them to focus on more *strategic people-management initiatives*.

Ultimately, having a positive effect on the business' overall productivity and efficiency!

Fortunately, today there are many scalable HRIS tools available in the market that make it *easy and cost effective* for smaller businesses to implement. Our strategic HR consultants can partner with you to provide recommendations based on your specific business' requirement and then work directly with the HRIS vendor to ensure a smooth and seamless transition to the new system.

For more information on whether an HRIS is right for your organization, please contact us today at **1-800-674-3471** for a **free initial consultation** or email **inquiries@peakperformancehr.com**